

Deputy Director of Legal Department

- Ensure legal support for the activities of the Bank and monitor compliance with applicable laws;
- Participation in planning, organization and implementation of legal support for corporate and business activities of the Bank;
- Drafting and negotiating transaction documents, including distressed assets, execution and denouncement of contracts, assisting adjoined Departments of the Bank with all other legal issues;
- Preparation and implementation of measures aimed at ensuring the protection of the rights and interests of the Bank;
- Development, improvement and systematization of internal regulations, contracts, memorandums, agreements, as well as preparation of legal documents (letters, inquiries, analytical materials, etc.);
- Organization of interaction with external legal consultants;
- Advise Bank staff on internal operational policies and procedures;
- Follow up on current trends in the field of law in the area of international financial organizations, introducing applicable practices into the Bank's activities.

Requirements for candidates:

Education:

- University degree in law, specialization in international law – preferred.

Work experience:

- Work experience in a similar direction - at least 7 years;
- Experience in managing full legal support of transactions to attract financing, investment and project financing, trade finance;
- Working experience in conditions of crisis management;
- Work experience in international organizations and / or international banks and / or development banks and / or commercial banks, including in the IIB member countries and / or in the relevant direction in the relevant government institutions of the Bank's member countries.

Professional knowledge, skills and competencies:

- Knowledge in the field of international public, private, corporate, civil and financial law;
- Skills of legal support and expertise of credit transactions, including problem loans;
- Experience in legal support of corporate and business activities of the organization;
- Experience of interaction with sanctions institutions - desired;
- Experience with OFAC licensing - desired;
- Experience in developing regulatory documents, agreements and memorandums;
- Advanced PC user (MS Office);
- Advanced level of English language;
- Second foreign language of the IIB member states would be an advantage.

Conditions:

- Place of work - 7 Mashi Poryvaevoy Street, Moscow;
- IIB offers competitive remuneration, attractive social package, including voluntary medical insurance and other benefits and compensations.